

Fausiaina o se SSSP

🕒 EST. 6 MINUTE READING TIME

Faamatalaga: O lenei itulau na faaliliuina otometi mai le uluai lomiga faa-Peretania, o le lomiga aloaia lea. [Faitau i le gagana Peretania](#)

Amata se SSSP fou i le faamau **Create New** i luga o le [dashboard](#), pe alu sa'o i le:

- <https://eden.samconsulting.co.nz/apollo/new>

E fausia se SSSP mai se pepa faatumu puupuu ma le scope (auiliiliga o galuega) e te tuuina i ai. Ta'u i le *Apollo* e uiga i le nofoaga ma tagata o loo aafia ai, tuu atu i ai le scope o galuega, ma o le a ia tusia faataitai tulaga lamatia (hazards), auala e pulea ai (controls), iloiloga o galuega (task analysis), ma le polokalame o galuega (work programme) mo oe e te faaleleia atili. E faasaoina otometi au suiga a o e faagasolo - e oo atu i le vaiaso e tasi - ina ia mafai ai ona e tuua ae toe foi mai e faauma mulimuli ane.

The screenshot shows the 'New SSSP' form in the Apollo dashboard. The form is divided into three main sections: 'Link Fergus Job', 'Link Domino Quote', and 'Details'. The 'Link Fergus Job' section has a search input field with the example 'e.g. J-1234' and a note: 'Search for a Fergus job. The fastest/most accurate route is to insert a URL or direct Job ID.' The 'Link Domino Quote' section has a search input field with the example 'e.g. Quote #147' and a note: 'Optionally link the Domino quote for these works - its scope and line items will seed the SSSP and Work Breakdown Schedule. It does not need to belong to the linked Fergus job.' The 'Details' section has a 'Site Location' section with a search input field (placeholder: 'Search for an address...') and a note: 'The primary location works will occur at.' At the bottom of the form are two buttons: 'Reset form' and 'Create SSSP'.

Amataina o se SSSP fou e ala i le faafesootaia o se galuega a Fergus .

O Fea e Amata Ai

E tatala mai le pepa faatumu ma ni auala vave se lua e amata ai ona faatumu le SSSP mai galuega ua uma ona e faia:

- **Link a Fergus job** - saili le galuega ma o le a aumaia e *Apollo* mea ua uma ona ia iloa, e aafia ai le tuatusi o le nofoaga ma soo se faila o loo faapipii i ai.
- **Link a Domino quote** - saili mo se tau faatatau (quote) (faataitaiga **Quote #147**) ma o lona scope ma laina o aitema e faatumuina ai le SSSP ma le Work Breakdown Structure.

Afai e te mana'o e amata mai le amataga, filifili le **Enter details manually**, pe tuu sa'o mai se pepa o le scope i luga o le itulau e amata ai mai se faila.

Faamatalaga

O le vaega o le **Details** e aafia ai vaega taua o le fuafuaga:

- **Nofoaga o le Galuega** - le tuatusi o lo'o fa'atinoaina ai le galuega. O le feso'ota'iina o se galuega a Fergus e fa'atumuina ai lenei mea mo oe.
- **Nofoaga o le Ofisa** - le ofisa o lo'o fa'atautaia mai ai le galuega, e filifilia mai nofoaga o lau pisinisi.
- **Tagata Fa'aoga** - tagata o lo'o gafa ma lenei galuega: le **Pule o le Poloketi**, le **Fomeni o le Galuega**, ma le **Pule o le Saogalemu**, e tofu ma le numera telefoni e fa'afeso'ota'i ai.
- **Aso** - le **Aso Amata** ma le **Aso Fa'auma** ua fuafuaina mo le galuega.

Fonotaga

Fa'atulaga pe fa'afia ona fa'agasolo faiga masani mo le saogalemu i le nofoaga o galuega. O mea ta'itasi e filifilia mai se lisi nai lo le taina i totonu, ina ia tutusa upu o lo'o i le fuafuaga lolomi i taimi uma:

- **Asiasiga o le Nofoaga** - se asiasiga atoatoa o le soifua mālōlōina ma le saogalemu i le nofoaga atoa o galuega. **None**, **Daily**, **Weekly**, **Fortnightly**, **Monthly**, po o le **As Needed**. Fautuaina i vaiaso ta'itasi.
- **Toolbox Talks** (talanoaga pu'upu'u mo le saogalemu) - le talanoaga pu'upu'u mo le saogalemu a le 'aufaigaluega i le nofoaga o galuega. **None**, **Daily**, **Weekly**, po o le **Fortnightly**. E lafo i le 'aufaigaluega fe'au tusitusia ma imeli i lenei fa'asologa i le va o le aso amata ma le aso fa'auma, ma e fa'atulaga otometi i vaiaso ta'itasi mo galuega e \$30,000 pe sili atu.
- **Task Analysis** (iloiloga o galuega) - toe iloilo ma fa'afouina le iloiloga o galuega. **None**, **Daily**, **Weekly**, **Fortnightly**, **Monthly**, po o le **As Needed**. Fautuaina pe a mana'omia.

Scope of Works (Aotelega o Galuega)

O le mea lenei e ta'ita'ia ai le fa'agasologa atoa. Fa'apipi'i i luga pepa fa'amaumauga e tataua ona fa'avae ai le fuafuaga - se pepa o le aotelega o galuega, se lipoti ua fa'ailogaina, ata - ma e faitauina e le *Apollo* ina ia iloa ai mea mata'utia, galuega fa'atino, ma le fa'asologa o galuega. E mafai ona e toso sa'o mai faila i luga o le itulau ma tu'u ifo i ai, ma e talia e le *Apollo* ata, faila PDF, ma faila masani a le Office, Pages, ma le OpenDocument.

Scope of Works



Attach a Scope of Work document.

[+ Upload File](#)

Upload a Scope of Works to steer the H+S process.

Manually write a Scope of Works

B *I* 😊 ↺ ↻ ⋮

Write a scope of works...

Submit >

Write out a Scope of works, be as descriptive as possible - include measurements and specific details about the job.

Afai na e feso'ota'iina se galuega a Fergus, e mafai fo'i ona e fa'aogaina le **Auto-generate Scope of Works from Fergus Job** (Fausia otometi le Aotelega o Galuega mai le Galuega a Fergus) e fausia ai le aotelega mai mea ua i ai i le galuega.

Manatua: o le fausiaina o se aotelega o galuega mai se galuega a Fergus e fa'agasolo i tua ma e alu ai ni nai minute.

Fa'atulagaga

E ta'u atu e le vaega o le **Configuration** (Fa'atulagaga) ia *Apollo* mea e tatau ona amana'ia pe a tusia le fuafuaga. E kiina fa'atasi mai lava le **Automatic Configuration** (Fa'atulagaga Otometi) ma e mafai ai e le A.I. ona fuafuaina nei fa'atulagaga mai lau fa'asologa o galuega (scope of works), lea e talafeagai mo le tele o galuega.

Configuration

Automatic Configuration

Allows the A.I. to automatically determine the appropriate configuration based on the Scope of Works.



Tape le **Automatic Configuration** pe a e mana'o e fa'atulaga e oe lava:

- **Hazardous Work or Materials** - o le galuega e aofia ai galuega e sili atu ona lamatia e pei o nofoaga mauaululuga, nofoaga vaapiapi ma lē ea, lua 'eli, galuega tau eletise, galuega e fa'aaoga ai le vevela/afi, po o le lepetiina o fale.
- **Hazard Board Required** - o le a fa'aalia se laupapa fa'aילו o lamatiaga (hazard board) i luga o le nofoaga o galuega.
- **Asbestos** - o lo'o iai le asipenosi (asbestos) pe o lo'o galueina fo'i.
- **Is Notifiable Works** - e tatau ona fa'aילו le galuega i le WorkSafe (mo se fa'ata'ita'iga, fatafata e 5m pe sili atu i luga, po o lua 'eli e 1.5m pe sili atu le loloto). Pe a ki lenei mea, e mafai ona e fa'amaui le **Worksafe Reference** (mo se fa'ata'ita'iga `ON-abcd1234`).
- **Property will be Occupied During Works** - o le a iai tagata o nonofo pe fa'aaogaina le meatotino a'o fa'agasolo galuega.
- **Works Involve Elderly, Young, or Vulnerable Persons** - e mana'omia le fa'aeteete fa'apitoa mo tagata o lo'o i tafatafa o le nofoaga o galuega.

Fausiaina o le SSSP

Pe a e sauni, fa'aaoga le pa fa'amaui (save bar) i le pito i lalo o le itulau e fausia ai le SSSP, pe toe seti le fomu e toe amata ai mai le amataga. Ona tapenaina lea e *Apollo* le Site Specific Safety Plan (Fuafuaga o le Saogalemu Fa'apitoa mo le Nofoaga) ma le Work Breakdown Structure (Fa'atulagaga o le Vaevaeina o Galuega) i tua.

Fa'aaliga: o le a e tau atu i se lau o le **SSSP is being prepared** a'o faia lenei mea. E masani lava ona alu ai ni nai minute, ma e mafai ona e matamata i le fa'agasologa pe toe fo'i mai mulimuli ane - e toe uta le itulau i totonu o le builder (faufau) pe a sauni loa.