

Amendments

🕒 EST. 1 MINUTE READING TIME

Jobs rarely run exactly as first scoped. **Amendments** are the variations and alterations to a job - the changes that may affect its costs or its [scope of works](#). The section keeps them all in one place so everyone can see what has changed and why. You will find it in a job's [navigation menu](#).

The screenshot shows the 'Amendments' page in the Eden software. The breadcrumb trail is 'Dashboard > Jobs > 12 Example Street > Amendments'. The page title is 'Amendments' with a subtitle: 'These are any variations or alterations to this job that may affect costings or Scope of Works.' Below this is a search bar with the placeholder 'Search amendments...' and a dropdown menu set to 'All'. A table lists the amendments:

Item	References	Created	Progress
Further Strip Out / Make Safe - 5 Example Road, Sampleton	N/A	Mar 18th	0%
Variation - Sam's Testing Job	N/A	May 13th	0%

The right sidebar contains a 'NAVIGATION' menu with items like Overview, Files & Media (37), Financials (20), Chat Room (109), Tasks (1), Scope of Works (1), Health & Safety, Amendments (2), Transcripts, and Settings. At the bottom, there is an 'ONLINE USERS' section showing 'test (You)' from Example Contracting Ltd.

The list of amendments on a job.

Each amendment is listed with any reference numbers attached to it, when it was raised, and how far along it is. Select a column heading to sort the list, and use the search box to filter it down when there are many.

Viewing an Amendment

Select any amendment to expand it and see the full detail: its priority, its type (for example a charge-up or a quoted variation), the dates it covers, any references, its progress, who is involved, and a description of what is changing.

Amendments
These are any variations or alterations to this job that may affect costings or Scope of Works.

Search
Search amendments... All

Item	References	Created	Progress
Further Strip Out / Make Safe - 5 Example Road, Sampleton	N/A	Mar 18th	0%

Further Strip Out / Make Safe - 5 Example Road, Sampleton
Active

Priority: Normal
Type: Charge Up
Dates: 18/03/2024 - 18/03/2024 (1 Day)
Reference: N/A

Progress
0%

Description
I visited site for this one yesterday, part of the stripout has been completed by volunteers.

Job Messages 109

If a job has no amendments, the section will simply tell you there are none to show - which is usually a good sign that the work is tracking to its original scope.