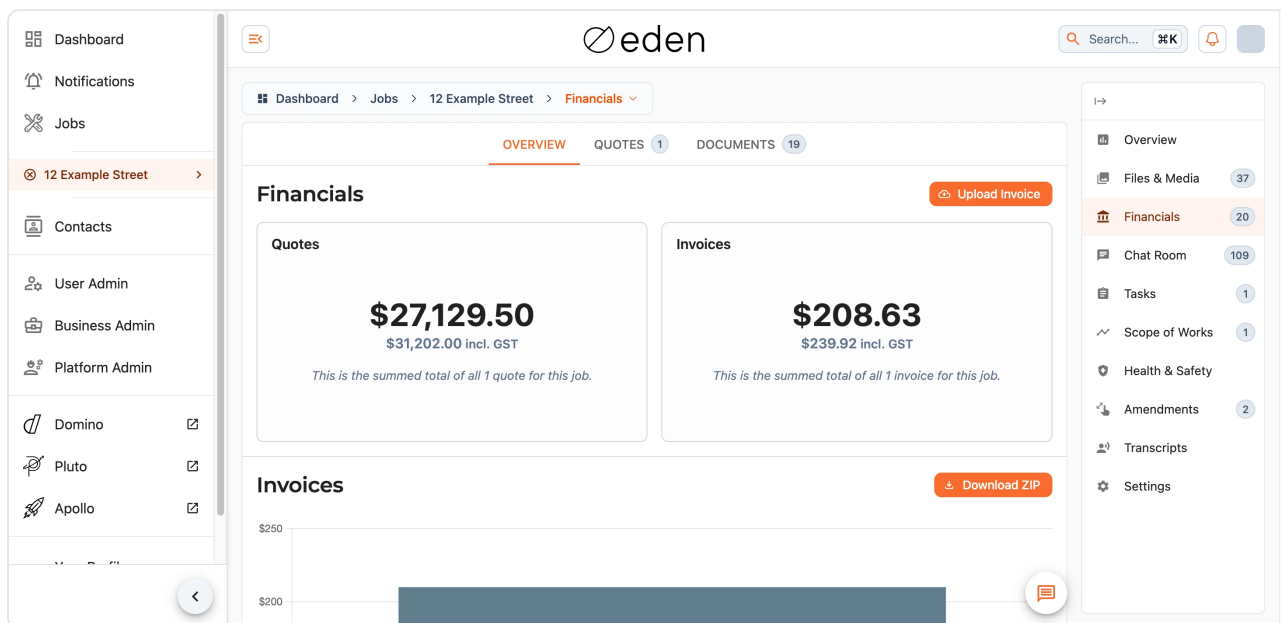


Tulaga Tau Tupe

🕒 EST. 4 MINUTE READING TIME

Faamatalaga: O lenei itulau na faaliliuina otometi mai le uluai lomiga faa-Peretania, o le lomiga aloaia lea. [Faitau i le gagana Peretania](#)

O le vaega o **Tulaga Tau Tupe** e tuufaatasia ai le itu tau tupe o se galuega - o faatatauga o tau ua saunia mo le galuega ma pili ua tuuina atu mo lea galuega. O le a e mauaina lenei vaega i le [lisi o faasinoga](#) o se galuega, ua vaevaeina i ni laupepa se tolu: **Aotelega**, **Faatatauga o Tau**, ma **Pepa Faamaumau**. E pei lava o isi vaega o se galuega, o mea e mafai ona e vaai i ai iinei e faalagolago i faatagaga ua tuuina atu ia te oe.



O le aotelega o tulaga tau tupe mo se galuega.

Aotelega

E aumaia e le aotelega ia te oe fuainumera autu i se vaaiga vave: o le aofaiga tuufaatasi o faatatauga o tau o le galuega ma le aofaiga tuufaatasi o ana pili, o loo faaalua taitasi a o lei aofia ai ma pe a aofia ai le GST. I lalo ifo o kata o aotelega, e faavasega auiliili ai e se siata ma lisi lagolago ia fuainumera ina ia mafai ai ona e vaai i le auala e tuufaatasia ai.

Afai e iai sau faatagaga e faaopoopo ai pepa faamaumau tau tupe, o le faamau o le **Tuu i Luga le Pili** e mafai ai ona e aumaia se pepa i totonu mai iinei.

Faatatauga o Tau

O le laupepa o **Faatatauga o Tau** o loo lisiina ai faatatauga o tau ua saunia mo le galuega, o loo faaalua ai le tulaga o iai nei o faatatauga taitasi - **Pending**, **Approved**, **Rejected**, po o le **Archived**. Filifili se faatatauga o le tau e tatala atoatoa ai.

The screenshot displays the 'eden' software interface. The left sidebar lists navigation options: Dashboard, Notifications, Jobs, 12 Example Street (selected), Contacts, User Admin, Business Admin, Platform Admin, Domino, Pluto, and Apollo. The main content area is titled 'Quote' and shows a list of quotes. The first quote, #83, has an amount of NZ\$402.22 excl. GST, created on 26th Aug, 2025, and is archived. The second quote, #77, has an amount of NZ\$4,921.68 excl. GST, created on 26th Aug, 2025, and is also archived. The third quote, #15, has an amount of N/A, created on 13th May, 2025, and is archived. The right sidebar shows a navigation menu with categories: Overview, Files & Media (37), Financials (20), Chat Room (109), Tasks (1), Scope of Works (1), Health & Safety, Amendments (2), Transcripts, and Settings. Below this is a section for 'ONLINE USERS' showing 'test (You)' and 'Example Contracting Ltd'.

Afai e iai sau faatagaga, e mafai ona e tuuina i luga se faatatauga o le tau (o se PDF) e faaoga ai le faamau o le **Tuu i Luga**, ma faafou le tulaga o se faatatauga o le tau mai ana faatinoga. O le faailogaina o se faatatauga o le tau e faapea ua faamaonia o le mea lea e faapoopo atu ai i aofaiga i luga o le aotelega.

Pepa Faamaumau

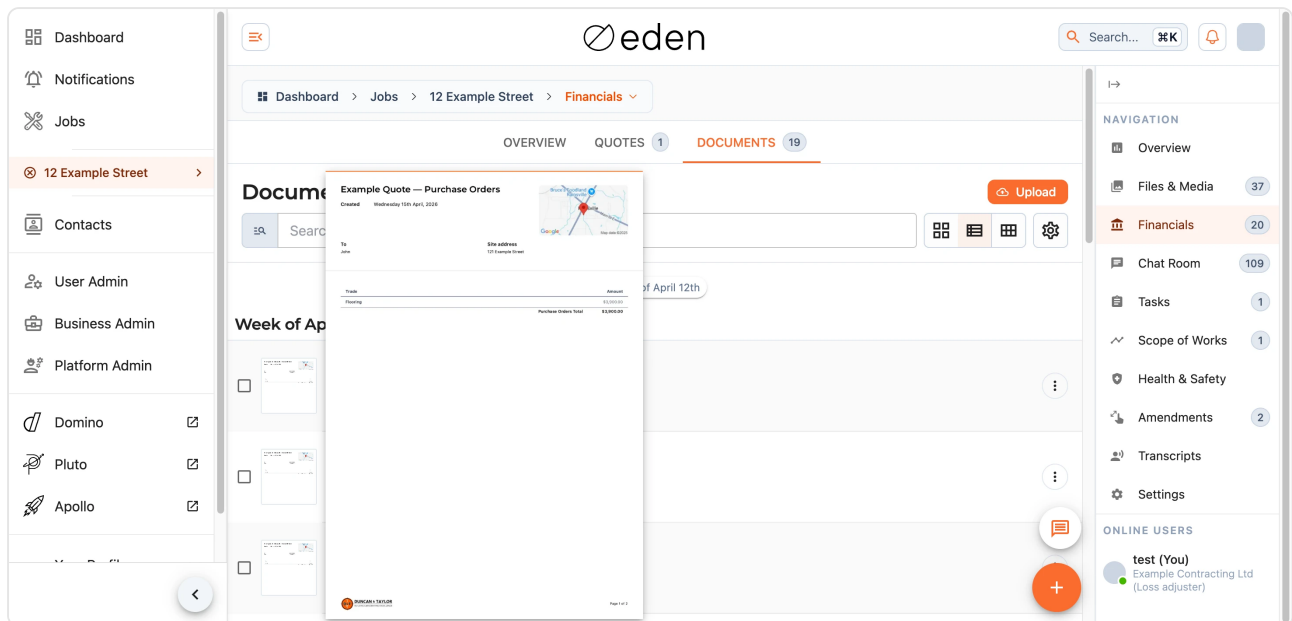
O le tab (laupepa) o **Pepa Faamaumau** o iina e teuina ai pepa faamaumau tau tupe o le galuega - pili ma isi mea faapena. E tai tutusa lava lona faagaoioiga ma le vaega o le [Faila ma Mea Faasalalau](#): e mafai ona e suesue, filter (faamama), ma sui faatulagaga e saili ai mea e te manaomia, filifili pepa faamaumau mo bulk actions (gaioiga faatasi), ma upload (tuuina i luga) ni mea fou pe afai e iai sau faatagaga.

The screenshot displays the 'eden' software interface, specifically the 'Documents' section. The left sidebar is identical to the previous screenshot. The main content area is titled 'Documents' and shows a list of documents. The first document is 'Flooring Quote for 121 Example Street' with an amount of NZ\$3,391.30 excl. GST, created on 12th April, 2025, and is a quote. The second document is 'Flooring Quote for 121 Example Street' with an amount of NZ\$3,391.30 excl. GST, created on 12th April, 2025, and is a quote. The third document is 'Flooring Quote for Sam' with an amount of NZ\$3,391.30 excl. GST, created on 12th April, 2025, and is a quote. The right sidebar is identical to the previous screenshot.

Vaaia o se Pepa Faamaumau

O le filifilia o se quote (tau fuafua) po o se pepa faamaumau e tatala ai se preview (muai vaaiga) i le lau atoa. I tafatafa o le uluai faila, e faaalua le **EDEN** faamatalaga auiliili na faitauina mai ai - o line items (vaega taitasi o le lisi), aofaiga, ma

soo se tuutuuga - ina ia mafai ai ona e iloiloina fuainumera e aunoa ma le tau suesueina auilili o pepa faamaumau lava ia. E mafai ona e export (auina atu i fafo) ia line items pe afai e te manaomia i se isi mea.



Manatua: o fuainumera o loo faalia i lenei vaega e aumai mai pepa faamaumau o le galuega ma ua iai iina e aumai ai ia te oe se ata manino o le faagasologa o mea. Mo soo se mea e faatatau i pili po o se eseesega, faamolemole faafesootai mai i matou i le support@samconsulting.co.nz.