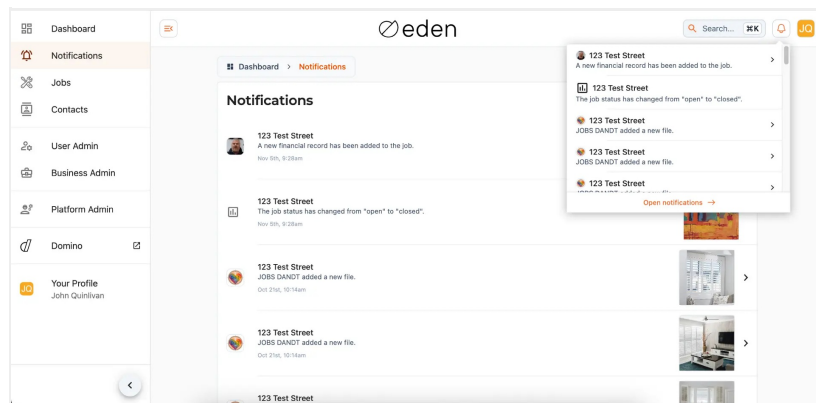


Notifications

🕒 Est. 2 minute reading time

If you are subscribed to a job, you may - from time to time - receive notifications from the system when something changes on the job (such as another user uploading a file). Typically, you'll be notified about these via emails, SMS, and/or push notifications but you can also view your notifications at anytime in your account notifications overview, or by clicking the bell icon (🔔) in the navigation menu:

- <https://eden.samconsulting.co.nz/notifications>



An example of the notifications page and list in the navigation header.

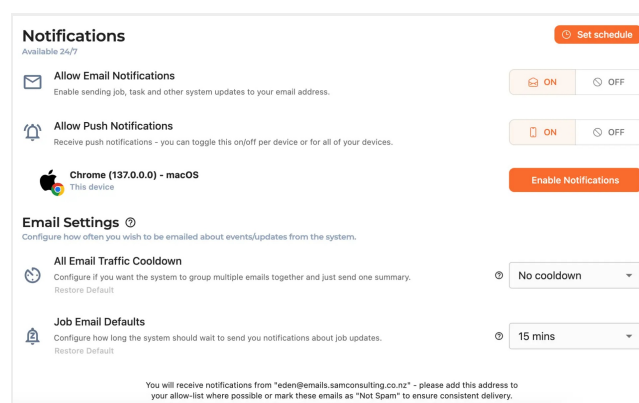
Configuring Preferences

You can modify how often, where, and when you receive notifications on a per-job level and universally in your account settings.

Global Account Settings

You can access your account settings here:

- <https://eden.samconsulting.co.nz/settings>



Here, you will be able to set a schedule, enrol for push notifications, configure email preferences, and configure how often you will receive these notifications.

You can read more how to configure these settings and what they mean by [reading the full article here](#).

Job-Specific Settings

You can also set per-job notification preferences that will override the above global settings. You can do so by clicking the notification bell (:material-bell-outline:) on a job button from the job dashboard, or within a job from its overview page by clicking the notification bell (:material-bell-outline:) in the job's navigation header.

Notification Settings

123 Test Street

Disable Push Notifications

Consolidated updates

Notify you of any possible updates on this job periodically.

None

Realtime updates

General job details

Job contact

Quotes

Visualisations

Chat & Messages

Files

Financials

Tasks

Scope of Work

Amendments/Variations

Transcripts

None

Don't send any generated updates.

Daily

Every weekday morning

Weekly

Every Monday (week Jan. 18th)

Fortnightly

Every second Monday (week Jan. 16th to Jan. 23rd)

Monthly

Every first Monday of the month (week Jul. 7th)

You can change how and where you receive these notifications in your profile settings. You currently have both email and push notifications enabled and you allow notifications 24/7.

Advanced

Notification Coolsdown

Choose how often you get notified.

15 mins

Deactivate All

Cancel

Save